

Position title	<i>Senior Dentist</i>
Position number	
Employment status	<i>Full time</i>
Department	Health and Wellbeing
Location	Rumbalara Road, Mooroopna
Position reports to	<i>Manager</i>
Award	Free AWARD
Classification	

ABOUT THE ORGANISATION

Rumbalara Aboriginal Cooperative (RAC) is recognised as a leader among Aboriginal community-controlled organisations, maintaining a high profile in the public and private sectors across research, consultancy, policy development, and partnerships. RAC operates in a culturally appropriate, sensitive, community-controlled environment that maintains a holistic approach to service provision and emphasises the importance of family and community.

RAC has been a resource, service provider and enabler of the Aboriginal and Torres Strait Islander communities of the Greater Shepparton region since 1980. RAC is a cooperative working to provide a range of supports and services including:

- Health and Wellbeing
- Positive Aging and Disability Services
- Justice and Community Services
- Asset and Infrastructure Services / Housing
- Engagement & Family Services
- Corporate Services

RAC has an annual budget of \$35+ million and a workforce of approximately 300+ people. RAC is a significant employer and economic contributor to the region and plays a high-profile leadership role as one of the larger Aboriginal organisations in Australia. RAC is committed to ensuring the Aboriginal people in the Goulburn Valley have certainty of access to community-controlled services.

ROLE PURPOSE

- To provide general and complex clinical dental services in a primary care setting as part of a holistic Aboriginal community healthcare service



- To provide clinical leadership to other dental staff and less experienced dentists and Oral Health Therapists’.
- To work collaboratively and communicate effectively with staff, community, allied health services, DDS and BOH students, other dental agencies and company representatives where necessary.

KEY SELECTION CRITERIA

Qualifications and Registrations:

- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) with a minimum of 2 to 3 years’ experience as a Dental Officer in Australia
- Current Radiation Licence
- Requirement for all dental practitioners to be credentialed and have their Scope of Practice defined with RAC before commencing employment and throughout employment with RAC
- Current Indemnity Insurance

Knowledge and skills:

- Extensive experience in the provision of general practitioner oral health services for all age groups, including sound knowledge of infection control practices
- Demonstrated level of understanding of the management of dental public health programs, including ability to supervise staff and students.
- Understanding or knowledge of Aboriginal culture and an understanding of the Social Determinant factors that influence Aboriginal Health
- Demonstrated performance in working as a part of a team
- Excellent written and verbal communication skills

KEY RESPONSIBILITIES

- **Technical Capabilities**
 - Provide direct patient care in accordance with DHSV clinical guidelines and policies and RAC policies and procedures
 - To achieve, monitor and maintain baseline/additional targets of DWAU in accordance with DHSV funding agreement
 - Maintain and process patient records in accordance with DHSV Clinical Record Standards and the Health Records Act
 - To work with dental staff to ensure cohesive and effective service delivery to improve patient outcomes and maintaining accreditation standards
 - Supervision of under-graduate DDS and BOH student as required
 - To mentor and supervise other clinicians, including regular supervision meetings
 - Participation in monthly health planning and evaluation meetings
 - Monitoring of service delivery
 - To maintain and be responsible for accreditation standards in accordance with the National Safety and Quality Healthcare Standards
 - To provide all written clinical reports required for DHSV reporting systems, including clinical audits.
 - Other appropriate and reasonable duties as directed by the Manager and/or Executive Manager



- **Behavioural Capabilities**

- Act at all times to protect the right of the clients, including culture, confidentiality, privacy, individual choice and decision-making
- Demonstrate commitment to the Co-operative's values and behaviours - serve the community, work together, act with integrity and respect other people (a copy of this is available to view)
- Provide support and proactively engage with the clients and broader community
- Establish and maintain relationships with clients, community and Rumbalara staff and team members

- **Administrative Capabilities**

- Attend staff meetings
- Submit accurate timesheets and claim forms (if applicable) in a timely manner
- Participate in service training programs as organised by Rumbalara and / or any other training to upgrade skills
- Ensure that all statistical data / record-keeping and other documentation are completed and forwarded on time
- Follow correct policy and procedure directions at all times
- Contribute to and support the organisation's systems and processes for managing safety, quality and risk; observe and report hazardous situations or behaviours

EMPLOYMENT CONDITIONS

- Have a current National Police Check
- Hold Valid Driver's License, without restriction
- AHPRA Registration
- Medical Indemnity Insurance
- Hold current Employee Working with Children's Check
- Covid Vaccination Certificate in accordance with the government guidelines
- All staff are required to sign a confidentiality agreement on appointment to the organisation
- Probationary / qualifying periods apply to all positions
- All staff are required to adhere to the Code of Conduct of the Co-operative (available to view)
- All staff are required to follow the policies and procedures to the department and the Co-operative (manuals are available to view)
- A commitment to equal opportunity and Occupational Health and Safety principles and practices is required
- Salary packaging is available to permanent part time and full-time staff
- Tenure of positions at RAC will be tied to existing contracted funding arrangements